



CMR COLLEGE OF ENGINEERING & TECHNOLOGY
(AUTONOMOUS)

NAAC Accredited Institution with 'A' Grade
Kandlakoya (V), Medchal Road, Hyderabad -501401.

CMRCET/PRIN/HC/AY2015-16/01

Date: 24/04/2015

OFFICE ORDER

Hostel Committee is reconstituted with the following Members for the A.Y 2015-16.

The composition of Hostel Committee is as follows:

S.No	Names	Designation	Member(Department)
1.	Dr. M. Ramalinga Reddy	Principal	Chairman
2.	Ms. T.Swapna Rani	Assistant Professor	Convener(ECE Dept)
3	Ms. R.Suhasini	Associate Professor	Member (CSE Dept)
4	Ms. K.V.S.Praveena	Assistant Professor	Member (Civil Dept)
5	Ms. Jisha Bhubesh	Assistant Professor	Member (EEE Dept)
6	Ms. S.Lavanya	Assistant Professor	Member (MECH Dept)
7	Ms. Mandapati Sreedevi	Assistant Professor	Member (H&S Dept)
8	Ms.P.Usha Vaidehi	Assistant Professor	Member (MBA Dept)
9	P Anusha	Student	Member (CSE Dept)-13H51A0593
10	K Meena	Student	Member (EEE Dept-13H51A0270)
11	Koduri Bindusha	Student	Member (ECE Dept, 14H51A0424)
12	M Aishwarya	Student	Member(MECH.Dept,14H51A0328)
13	Gugoloth yashoda rani	Student	Member(CIVIL.Dept-13H51A0119)
14	Y Mounika	Student	Member (MBA Dept, 14H51E00B8)

Handwritten signatures and initials:
Srinu
Srinu
Praveena
Jisha Bhubesh
Lavanya
Sreedevi
P
Anusha
Meena
Bindusha
Aishwarya
Yashoda rani
Mounika

Handwritten signature in green ink:

Principal

Copy Submitted to: (1) The Secretary Garu – For your kind information Pl.

Copy to:

1. IQAC Coordinator
2. Controller of Examinations
3. All HODS
4. Administrative Officer
5. Accounts Officer
6. Students Notice Board



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CMRCET/PRIN/ HC/AY2015-16/CIR-01

Date: 14/07/2015


CIRCULAR

All the members of GIRLS Hostel Committee are requested to attend Hostel Committee meeting which is scheduled on 18th July 2015 at principal conference hall at 3.00 P.M.

Agenda of the Meeting:

1. To confirm the proceedings of the previous meeting.
2. To discuss the issues concerned to recreational facilities in the Hostel.
3. Any other matter with the permission of the chair.


Convener


Principal

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MINUTES OF MEETING

The Meeting was held on 18/07/2015 at 3.00pm in the Principal conference hall.

1. Chairman started the meeting by welcoming the members of committee.
2. Members discussed the problems addressed by the student member representative of hostel committee.
3. Students has requested to provide Indoor game facilities like shuttle bats, carom boards, chess boards etc.
4. Students has requested for standard menu to be maintained in the hostel canteen services.
5. The members discussed the same with principal regarding betterment of hostel recreational facilities.
6. Recommendations given by members of the meeting ensuring that appropriate steps will be taken in organizing the above amenities
7. The meeting was adjourned at 4:00 p.m.

The undersigned were present for the meeting:

S.No	Names	Designation	Member(Department)	Signature
1.	Dr. M. Ramalinga Reddy	Principal	Chairman	
2.	Ms. T.Swapna Rani	Assistant Professor	Convener(ECE Dept)	
3	Ms. R.Suhasini	Associate Professor	Member (CSE Dept)	
4	Ms. K.V.S.Praveena	Assistant Professor	Member (Civil Dept)	
5	Ms. Jisha Bhubesh	Assistant Professor	Member (EEE Dept)	
6	Ms. S.Lavanya	Assistant Professor	Member (MECH Dept)	
7	Ms. Mandapati Sreedevi	Assistant Professor	Member (H&S Dept)	
8	Ms.P.Usha Vaidehi	Assistant Professor	Member (MBA Dept)	
9	P Anusha	Student	Member (CSE Dept)-13H51A0593	
10	K Meena	Student	Member (EEE Dept-13H51A0270)	
11	Koduri Bindusha	Student	Member (ECE Dept, 14H51A0424)	
12	M Aishwarya	Student	Member(MECH.Dept,14H51A0328)	
13	Gugoloth yashoda rani	Student	Member(CIVIL.Dept-13H51A0119)	
14	Y Mounika	Student	Member (MBA Dept, 14H51E00B8)	

Convener

Principal

PRINCIPAL
CMR COLLEGE OF ENGG. & TECH.
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Hyderabad-501401.



CMR COLLEGE OF ENGINEERING & TECHNOLOGY

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Kandlakoya (V), Medchal Road, Hyderabad -501401.

Date: 15-09-2015

To,
The IQAC Coordinator,
CMRCET;
Kandlakoya, Medchal.

Respected Sir,

Sub: Requesting approval to conduct the meeting with Hostel students.


* * * * *

I, Ms. T.Swapna Rani Convener of the Hostel Committee requesting your permission to conduct the meetings with the Hostel students for the Academic Year 2015-16 scheduled as follows. I request you to grant me permission and do the needful.

S.No	Name of the Event	Scheduled Date	Venue
1	Meeting with the hostel students	19-09-2015	CMRCET GIRLS HOSTEL
2	Meeting with the hostel students	29-02-2016	CMRCET GIRLS HOSTEL


Convener
Hostel Committee

permitted


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Hyderabad-501401.



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Strategic Perspective Plan for the Academic Year 2015-16

Sl. No.	Date of the Event	Dept./Committee	Name of the Event	Details
1	19-09-2015	Hostel committee	Meeting with hostel students	Interaction with hostel students with concern to hostel facilities and have taken their opinions for betterment of facilities.
2	29-02-2016	Hostel committee	Meeting with hostel students	Meeting with hostel students with concern to hostel amenities and have taken their opinions for betterment of facilities.


Convener
Hostel Committee

Committee - Strategy Document

1. Committee meeting is conducted at the beginning of each academic year.
2. A brief synopsis is given by the committee on the importance of committee.
3. Students are registered for committee.
4. Students are encouraged to actively participate in the committee meetings.
5. Committee has given instructions to conduct the meetings and suggestions has invited from the students about implementation of the resolutions taken in the meeting.



IQAC coordinator

Coordinator
Internal Quality Assurance Cell
Technology
Medchal Road,
Hyderabad - 501 401.



Principal

PRINCIPAL
CMR COLLEGE OF ENGG & TECH.
Kandlakoya (V), Medchal Road,
Hyderabad-501401.



CMR COLLEGE OF ENGINEERING & TECHNOLOGY
(AUTONOMOUS)

NAAC Accredited Institution with 'A' Grade
Kandlakoya (V), Medchal Road, Hyderabad -501401.

Date: 18-09-2015

To.
The Principal
CMRCET
Kandlakoya (V)
Medchal Road
Hyderabad-501401.

Through: IQAC Coordinator

Respected Sir,

Sub: Requesting permission to conduct the Meeting with the Hostel students on 19-09-2015

* * * * *

I, Ms. T.Swapna Rani Convener of the Hostel Committee requesting your permission to conduct the meeting with the Hostel students for the Academic Year 2015-16 on 19-09-2015 at CMR Girls Hostel, concerned staff of committee will present in the meeting. I request you to grant me your acceptance and do the needful.

Thanking you Sir.

Recommended
ACOM

Coordinator
Internal Quality Assurance Cell
CMR College of Engineering & Technology
Kandlakoya (V), Medchal Road,
Hyderabad - 501 401.

Permitted

Tommy

PRINCIPAL
CMR COLLEGE OF ENGG. & TECH.
Kandlakoya (V), Medchal Road,
Hyderabad-501401.

Yours sincerely

Swapna

Convener
Hostel Committee



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CMRCET/PRIN/ HC/AY2015-16/CIR-02

Date: 18/09/2015

CIRCULAR

This is to inform Hostel Committee members that, meeting is scheduled on 19-09-2015 at 3:00 P.M at CMR Girls Hostel-common hall. All the members of the Committee are requested to be present on time.


Convener


Principal

Copy Submitted to: (1) The Secretary Garu – For your kind information Pl.

Copy to:

1. IQAC Coordinator
2. Controller of Examinations
3. All HODS
4. Administrative Officer
5. Accounts Officer
6. Students Notice Board

**REPORT ON
MEETING WITH HOSTEL STUDENTS**

Hostel Committee of CMRCET has conducted a Meeting on 19th September 2015. This Meeting was about interaction with the students in concern to the hostel code of conduct and Discipline, and also discussed the student concerns and problems in terms of Hostel amenities. Students have given their views on all issues of hostel facilities. The concerned committee members also gave their assurance in terms of their student opinions.




Convener



CMR COLLEGE OF ENGINEERING & TECHNOLOGY
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NAAC Accredited Institution with 'A' Grade
Kandlakoya (V), Medchal Road, Hyderabad -501401.

Date: 26/02/2016

To.
The Principal
CMRCET
Kandlakoya (V)
Medchal Road
Hyderabad-501401.

Through: IQAC Coordinator

Respected Sir,

Sub: Requesting permission to conduct the meeting with the Hostel students on 29/2/2016

* * *

I, Ms. T.Swapna Rani Convener of the Hostel Committee requesting your permission to conduct the meeting with the Hostel students for the Academic Year 2015-16 on 29/2/2016 at CMR GIRLS HOSTEL, concerned faculty of committee will present in the meeting. I request you to grant me permission and do the needful.

Thanking you Sir.

Yours sincerely


Convener
Hostel Committee

*Recommended
Moomi*

Permitted
Coordinator
Internal Quality Assurance Cell
CMR College of Engineering & Technology
Kandlakoya (V), Medchal Road,
Hyderabad - 501 401.

10/2/16

PRINCIPAL
CMR COLLEGE OF ENGG. & TECH.
Kandlakoya (V), Medchal Road,
Hyderabad-501401.



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CMRCET/PRIN/ HC/AY2015-16/CIR-03

Date: 27/02/2016

CIRCULAR

All Hostel students are informed to assemble for Meeting organized by Hostel Committee

Date : 29/02/2016

Time : 11:00 AM to 1:00 PM

Venue : CMR GIRLS HOSTEL

Contact: T.Swapna Rani

Convener
Hostel Committee
CMRCET

Principal

Copy Submitted to: (1) The Secretary Garu – For your kind information Pl.

- (1) Deans
- (2) IQAC Coordinator
- (2) All HODS
- (3) Administrative Officer
- (4) Accounts Officer
- (5) Concerned Committee Members



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Kandlakoya (V), Medchal Road, Hyderabad -501401.

REPORT ON MEETING WITH HOSTEL STUDENTS

Hostel Committee of CMRCET has conducted a Meeting on 29th Feb, 2016. This Meeting was about interaction with the students in concern to the hostel code of conduct and Discipline, and also discussed the student concerns and problems in terms of Hostel Amenities and services. Students have had requested for common rooms and installing water cooling machine. The concerned committee members also had given their assurance in terms of their student opinions.



Convener
Hostel Committee



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CMRCET/PRIN/ HC/AY2015-16/CIR-04

Date: 15/03/2016

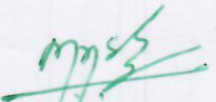
CIRCULAR

This is to inform Hostel Committee members that, Committee meeting is scheduled on 20-03-2016 at 3:00 P.M at Principal Conference hall. All the members of the Committee are requested to be present on time.

Agenda of the Meeting:

1. To Review the committee works of A. Y. 2015-16.
2. To review the issues on improving the hostel amenities.
3. Any other matter with the permission of the chair.


Convener


Principal

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Copy to:

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MINUTES OF THE MEETING OF HOSTEL COMMITTEE

Hostel Committee Meeting was held on 20-03-2016 at 3 p.m. and the following points were discussed.

1. Members reviewed the proceedings of the previous meeting.
2. Members discussed about the complaints received from students regarding organising new common rooms and water cooling machines in the hostel premises
3. Member have given suggestions and taken approval from the principal for the above.
4. The meeting was adjourned at 4:00 p.m.

The undersigned were present for the meeting:

S.No	Names	Designation	Member(Department)	Signature
1.	Dr. M. Ramalinga Reddy	Principal	Member(Department) Chairman	
2.	Ms. T.Swapna Rani	Assistant Professor	Convener(ECE Dept)	
3	Ms. R.Suhasini	Associate Professor	Member (CSE Dept)	
4	Ms. K.V.S.Praveena	Assistant Professor	Member (Civil Dept)	
5	Ms. Jisha Bhubesh	Assistant Professor	Member (EEE Dept)	
6	Ms. S.Lavanya	Assistant Professor	Member (MECH Dept)	
7	Ms. Mandapati Sreedevi	Assistant Professor	Member (H&S Dept)	
8	Ms.P.Usha Vaidehi	Assistant Professor	Member (MBA Dept)	
9	P Anusha	Student	Member (CSE Dept)-13H51A0593	
10	K Meena	Student	Member (EEE Dept-13H51A0270)	
11	Koduri Bindusha	Student	Member (ECE Dept, 14H51A0424)	
12	M Aishwarya	Student	Member(MECH.Dept,14H51A0328)	
13	Gugoloth yashoda rani	Student	Member(CIVIL.Dept-13H51A0119)	
14	Y Mounika	Student	Member (MBA Dept, 14H51E00B8)	

Convener

Principal

PRINCIPAL
CMR COLLEGE OF ENGG. & TECH.
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Kandlakoya (V), Medchal Road, Hyderabad -501401.

Date: 10-05-2016

To,
IQAC Coordinator,
CMRCET.

Sub: Hostel Committee – Summary Report for the Academic Year 2015-16
Ref: CMRCET/PRIN/HC/AY2015-16/01, Dated: 24-04-2015.

Sir,

The hostel committee has been formed to perform the following activities:

- The hostel committee ensures the effective functioning of Hostel.
- The hostel committee shall take active interest in welfare of the students residing in the hostel and ensured in providing recreational facilities.
- The hostel committee shall assist in organising new common rooms and water cooling machines in the hostel premises
- Hostel committee ensures the discipline in the hostel.

The Hostel Committee meeting will be conducted twice a year to ensure the smooth functioning of the hostel. The first Hostel Committee meeting was conducted on 18-07-2015 at Principal Conference Hall, CMRCET for the academic year 2015-16. The meeting started as per the scheduled time and members of the committee discussed Standard Operating Procedure of the Hostel Committee.

The second meeting of the Hostel Committee was held on 20.03.2016 at the Principal Conference Hall. During this meeting members addressed few problems faced by students. The undersigned has suggested and approved to take corrective measures to solve the students' problems in the hostel.


CONVENER

HOSTEL COMMITTEE